



# University of Canberra Hockey Club

## Fee Policy

Version 1 – January 2023

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## 1. Background

The University of Canberra Hockey Club (UCHC) fee structure, consisting of registration fees, training fees, and any other fees as deemed necessary, are determined by the club's Board of Management (BoM) in accordance with section 10 of the constitution.

## 2. Fees

2.1. All players must be financial members of UCHC.

2.2. The payment structure is as follows:

Before Club Day or Pre-season training	\$50
Before First game	\$100
Before Round 7	50% of fees
Before Round 13	100% of fees
After Round 15	\$25 late fee
After Round 18	\$50 late fee

2.3. Individual fees shall be paid in full by round 13 of the Winter season.

2.4. A payment plan can be authorised by the Treasurer prior to the due date of fees.

2.5. The fee structure is as follows:

Category	\$
UC Student	\$480
Non-Student	\$530
Midweek	\$355
Representative Player	\$285
Goalie with own gear	\$265
Playing in a second grade	\$375
Life Member	\$100
Junior	\$400
Non-Playing Member	\$0

## 3. Fee Discounts

The following fee discounts apply to eligible members. Multiple fee discounts may not be applied, other than for umpiring payments (e.g. a life member cannot receive additional discounts for coaching or representation on the Board of Management).

<b>Category</b>	<b>Discounted Fees</b>
Life Member	\$100 (full fees)
Representative Player (Players who are selected and compete in current ACT U21's or Australian Hockey One League or represent Australia in hockey at any level.)	\$285 (full fees)
Coaches	\$50 club staff discount
Board of Management	\$50 club staff discount
Umpiring	Umpires are paid at \$25 per game if they are unqualified or \$30 per game if they have a Level 1 Umpiring certification. Umpires can choose to discount umpiring off their total playing fees, or opt to be paid directly providing no playing fees are outstanding.

#### **4. Non-Payment of Fees**

- 4.1. Individuals who have not paid their respective fees, or made alternative authorised arrangements to do so, are deemed to be unfinancial.
- 4.2. Unfinancial individuals as of Round 13, will be ineligible to play any further games for the club from the first scheduled game after that round until all fees are paid.
- 4.3. Unfinancial individuals are no longer covered by the insurance policy of Hockey ACT or the University and are therefore unable to claim any injury incurred as a result of training or playing hockey.
- 4.4. Unfinancial individuals will be ineligible for a club clearance and/or transfer until remaining outstanding fees are paid.
- 4.5. Unfinancial individuals will be ineligible for club honours or attendance at the end of season Presentation Night.

#### **5. Refund of Fees**

- 5.1. All requests for a refund of fees, or part thereof, shall be made in writing in a timely fashion demonstrating valid supporting reasons for the request. The BoM shall consider all requests, with their decision reciprocated in writing to the requestor.
- 5.2. Refund request reasons, which will be considered by the BoM, may include:
  - Injuries: that prohibit training and/or fixtured matches for more than 4 consecutive rounds;
  - A permanent move or working interstate that results in the inability to train and/or play for more than 4 consecutive rounds.
- 5.3. Refund request reasons, which will NOT be considered include, but are not limited to:
  - Illness or injuries: that prohibit training and/or fixtured matches for less than 4 consecutive rounds;
  - Voluntary absence: through personal choice, holiday or social occasions
  - Change of mind to play for another club.
- 5.4. Where part of the season has been played, refunds will be considered on a pro-rata basis minus \$50 for fixed costs.

## **6. Fee Retrieval**

- 6.1. In the event individuals do not pay their fees within the required timeframe, UCHC will impose late fees of \$25 if the payment is paid after Round 15 and \$50 if the payment is made after Round 18.
- 6.2. Late fees will not apply for payment plans that are in place prior to the due date for fees.

The BoM will complete the following actions:

- Written reminders for fee payment
- Verbal reminders by a member of the BoM and/or coach or manager
- Players who do not pay their fees will be listed as unfinancial and will be ineligible for a clearance to play for any other club until the outstanding fees are paid.

## **7. Discrepancy of Outstanding Fees**

- 7.1. If a member considers that a discrepancy exists in the balance and/or payment of any outstanding fees (including those from previous seasons), the member must provide a written request with evidence to the club Treasurer for assessment. The outstanding balance will be adjusted upon acceptance of such documentation.